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CURRICULUM SUBCOMMITTEE MINUTES

4 January 2018

A meeting of the Curriculum Subcommittee of the Educational Policies Committee was held on 4 January 2018 at 2:00 pm in Old Main 136 (Champ Hall Conference Room).

Present: Vijay Kannan, Chair, Jon M. Huntsman School of Business
Brian Warnick, College of Agriculture and Applied Sciences
Nicholas Morrison, Caine College of the Arts
Dean Adams, College of Engineering
Matt Sanders, College of Humanities and Social Sciences
Claudia Radel, S.J. & Jessie E. Quinney College of Natural Resources
Richard Mueller, College of Science
Clint Pumphrey, Libraries
Michelle Fleck, USU-Eastern
Scott Henrie, USU-Eastern
Amber Summers-Graham for Michele Hillard, Secretary
Ed Reeve, Provost's Office, Chair, EPC
Geneva Harline, Graduate Council
Fran Hopkin, Registrar's Office
Barbara Williams, Catalog Editor

Absent: TBD, Regional Campuses
Scott Hunsaker, Emma Eccles Jones College of Education and Human Services
Anuj Khasgiwala, Graduate Studies Senator
Blake Harms, USUSA Executive Vice President
Jessica Hansen, Academic and Instructional Services

Visitors: Bradford Hall, Department Head, Languages, Philosophy, and Communication Studies
Dennis Dolny, Department Head, Kinesiology and Health Science
Camille Litalien, Faculty, Kinesiology and Health Science
Peter Wilcock, Department Head, Watershed Sciences
Mykel Beorchia, University Advising

1. *Approval of 7 December 2017 Minutes*

Motion to approve the minutes from the 7 December meeting made by Dean Adams. Seconded by Richard Mueller. Minutes approved.

2. *Program Proposals*

Request from the Department of Kinesiology and Health Science in the Emma Eccles Jones College of Education and Human Services to offer a [Masters of Fine Arts in Movement Studies](#).

(Financial and program clarifications being made)

Motion to approve the proposal made by Nick Morrison. Seconded by Richard Mueller.

Motion to postpone approval made by Brian Warnick. Seconded by Richard Mueller. Tabled pending resubmission.

Request from the Department of Languages, Philosophy and Communication Studies in the College of Humanities and Social Sciences to offer a [Bachelor of Art in Portuguese](#).

(Approval subject to edits. Need clarification in narrative about how students are achieving 120 credit hours in the major and the PORT 1010-2020 requirements.)

Motion to approve the proposal made by Matt Sanders. Seconded by Brian Warnick. Proposal approved pending requested edits.

Request from the Department of Watershed Sciences in the S.J. & Jessie E. Quinney College of Natural Resources to offer a [Graduate Certificate in Aquatic Ecosystem Restoration](#).

Motion to approve the proposal made by Claudia Radel. Seconded by Richard Mueller. Proposal approved.

3. Semester Course Approval Reviews

<https://usu.curriculog.com/>

College of Agriculture and Applied Sciences

Motion to approve the business of the College of Agriculture and Applied Sciences made by Brian Warnick. Seconded by Richard Mueller. Business approved.

ADVS =

APEC =

APPR =

ASTE = 8

LAEP =

OPDD = 1

NDFS = 1

PSC = 1

Caine College of the Arts

Motion to approve the business of the Caine College of the Arts made by Nick Morrison. Seconded by Dean Adams. Business approved.

ART =

MUSC =

THEA = 1

CCA =

Jon M. Huntsman School of Business

Motion to approve the business of the Jon M. Huntsman School of Business made by Nick Morrison. Seconded by Dean Adams. Business approved as noted below.

ACCT =

BUS =

ECN = 2

MGT = 8 (FIN 5330 – Prerequisites in Curriculog and syllabus don't match. Curriculog is correct and syllabus will be updated)

MIS =

Emma Eccles Jones College of Education and Human Services

Motion to approve the business of the Emma Eccles Jones College of Education and Human Services made by Dean Adams. Seconded by Richard Mueller. Business approved as noted below.

COMD =

EDUC =

HDFS = 2 (HDFS 2520 – Tabled pending communication with department regarding reactivating the course since it hasn't been taught in years)

KHS = 9

ITLS = 2

NURS =

PSY =

SPER =

TEAL = 3 (ELED 4000 – A large list of prerequisites for the course. Barbara Williams will check for redundancy)

College of Engineering

Motion to approve the business of the College of Engineering made by Dean Adams. Seconded by Brian Warnick. Business approved.

BENG =

CEE =

CS = 1

ECE =

EED =

MAE =

College of Humanities and Social Sciences

Motion to approve the business of the College of Humanities and Social Sciences made by Matt Sanders. Seconded by Richard Mueller. Business approved.

ENGL =

HIST =

JCOM =

LPCS = 4

POLS = 5

SSWA = 3

IELI =

S.J. & Jessie E. Quinney College of Natural Resources

ENVS =

WATS =

WILD =

NR =

College of Science

Motion to approve the business of the College of Science made by Richard Mueller. Seconded by Brian Warnick. Business approved.

BIOL = 21

CHEM =

GEOL = 5

MATH =

PHYS =

SCI =

UN =

4. Other Business

Zero Credit Classes | Handbook-Continuing Education Units and Workforce Development

Held due to time constraints. Will be on the February agenda.

R401 [Process Flow Chart](#) | [Proposal Review Procedures](#)

Held due to time constraints. Will be on the February agenda.

[Syllabus](#) Update

Held due to time constraints. Will be on the February agenda.

USU Advising [Registration Challenges with Prerequisites](#)

Mykel Beorchia and the USU Council of Lead Advisors have been working to identify possible solutions to the prerequisite challenges experienced by undergraduate students during registration. During registration week for the spring 2018 semester, **7,997 undergraduate students** in **1,157 courses** required a manual authorization to enter the course. University Advising and the Council of Lead Advisors have offered their services to work with USU Committees and Colleges to determine proactive approaches to course authorizations.

Curriculog Input

Held due to time constraints. Will be on the February agenda.

Adjourn 3:07 pm